**Sample posting to communicate new salon policy to clients.**

**Dear our valued customers,**

We have greatly missed you during the stay-at-home order. We are looking forward to pampering you with our services again. Because the COVID-19, our salon has implemented a new infection-prevention policy in order to protect our customers and employees. Some of these precaution measures include:

* Install clear plastic sneeze guards.
* Maintain occupancy at X % maximum occupancy
* Minimize crowding by taking appointments only and asking customers not to wait inside the salon for service.
* Use screening questionnaire for customers and employees.
* Require our employees wear protective equipment (e.g., facemasks, gloves, safety glasses)
* Maintain safe distancing when possible (about 6 feet apart or two arm lengths).
* Disinfect work areas, equipment, and nail chairs after each customer.
* Disinfect other areas in the salon regularly.
* Implement a COVID-19 Preparedness Plan

What can you do to help keep you and everyone safe?

* Wear a facemask at all time in the salon.
* Wash hands with soap and water or hand sanitizer before and after service.
* Limit items you touch in the salon.
* **Stay home** when you feel sick, or have symptoms of COVID-19, or are caring for sick family members in your house.

We reserve the right to refuse service to customers who might have a suspected or confirmed COVID-19 infection in order to protect our customers and employees. Please feel free to ask us about our new infection control policy. Finally, we thank you for your continued patronage and appreciate your confidence in us keeping everyone safe at our salon.

Sincerely,

Management team